

**WORKFORCE ADVANTAGE ACADEMY, INC.**  
**BOARD OF DIRECTORS MEETING**

The meeting was called to order by Ed Thomas, Board Chair, on September 6, 2016 at 4:02 p.m. on the campus of Workforce Advantage Academy. Donnie Hindson (School Registrar/Admin. Ass't) took minutes for this Board meeting.

Members Present: Elizabeth Hughes, Hugo de Beaubien, Stan Dickson, Chief Roderick Williams, Mike Hess, and Steve Blomley

Guests included: Ken Hartsaw, Jr., Belinda B. Jones, Carl Merrell, and Donnie Hindson

Minutes from the July board meeting were read, Elizabeth Hughes and Hugo de Beaubien Seconded and the Board approved.

Mike Hess gave the Treasurer's report. The Academy is financially sound and looking forward to maintaining the budget as proposed. The treasurer's report was seconded by Stan Dickson and the board approved.

Old Business: The Academy is still recruiting in an effort to have our proposed enrollment of 250 students by the FTE count in October. Currently we have 240 students.

School Operations Update: The Academy approached the church with a proposal to rent more office space for our business transition teacher, public relations liaison, and permanent substitute teacher to use. The church concurred and we now have an office for the aforementioned individuals.

New Business: Ms. Jones shared with the board that we have two teachers who are certified in their area of expertise but are currently considered 'Out-of-Field' because they are teaching reading and ESOL. These teachers have signed a Letter of Intent (OCPS) to take classes toward certification in reading and ESOL. Once the teachers complete their classes, Ms. Jones will file their completion documents with OCPS' Certification Office.

These teachers are: Susan Cunnington - English teacher – ESOL (Out-of-Field)

Barbara Reid – Business teacher – Reading (Out-of-Field)

The board accepted the information with the clarification that the teachers in question would still be allowed to teach the classes in which they were originally hired to teach. It was moved to accept the information about the 'Out-of-Field' teachers and Ed Thomas seconded. The board approved and asked to be kept informed of the teachers' progress.

The next meeting will be November 14, 2016 at 4:00 p.m.

There being no further business, the meeting adjourned at 4:58 p.m.

Respectfully submitted,

